

# QUICK START GUIDE

CheckLight™ Energy Management System



## Installation

**Step 1: Contact Douglas Lighting Controls to activate your account.** [CustomerService@DouglasLightingControls.com](mailto:CustomerService@DouglasLightingControls.com) or call 1-877-873-2797 with the information below:

**Subject:** CheckLight Activation

**Full Name:** \_\_\_\_\_

**Title:** \_\_\_\_\_

**Project Name:** \_\_\_\_\_

**Project Number:** \_\_\_\_\_

### Step 2: Email Response

You will get an email back with your log in information:

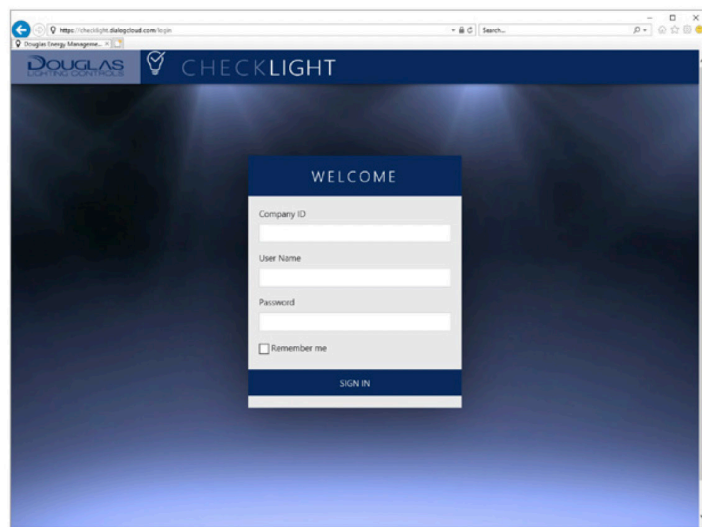
- Company ID :
- User Name:
- Password:

### Step 3: Login

Navigate using your computer and Chrome browser to:  
<https://checklight.dialogcloud.com>

See Fig. 1.

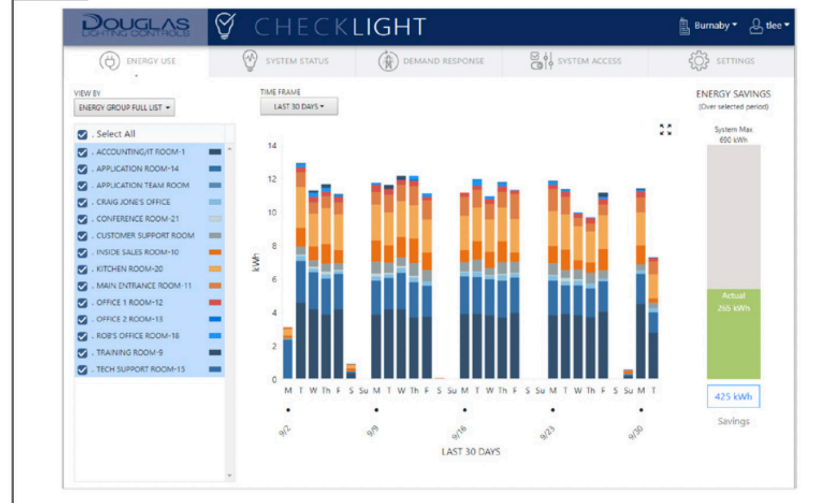
Fig. 1



### System Dashboard

Your system dashboard has been defined and set by our Technical Support Group. See Fig. 2. Should you require changes, please give our CheckLight Support team a call at 1-877-873-2797.

Fig. 2



### Menu Items

There are 5 menu items to explore:

- Energy Use:** This area is used to display the energy consumption data that has been recorded for your system. This can display the Last 24 hours, Week, Month, and custom. If you require API access or a CSV output please contact [TechSupport@DouglasLightingControls.com](mailto:TechSupport@DouglasLightingControls.com)
- System Status:** This menu will show you if any points in the system have malfunctioned
- Demand Response:** These settings will show you the current dimming state of our energy groups and what % of current value it will be reduced by when activated. It can also be connected to an OpenADR VTN for automatic Demand Response requirements.
- System Access:** This menu gives you a cloud access to the WLC-4150s in your system.
- Settings:** This is where you can add additional users to your system.

It's **EASY**  
to **REACH US...**



**DOUGLAS LIGHTING CONTROLS**  
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